



WALFORD ANGLICAN SCHOOL FOR GIRLS

Walford Anglican School for Girls aims to provide the finest education for girls through rigorous and challenging teaching, an extensive and varied co-curricular program and a supportive and encouraging Christian environment in the Anglican tradition.

Walford is committed to:

- Encouraging excellence in the intellectual, cultural, physical, social, moral and spiritual development of each student.
- Encouraging the development of each student to her fullest potential and a delight in inquiry, learning and achievement in all forms of endeavour.
- Valuing the uniqueness and contribution of all members of our community and encouraging the development of self-esteem in our students.
- Making known the Christian faith and encouraging a desire to adopt a Christian way of life.
- Providing the highest quality service to our students and the community.

All staff members are expected to display a high level of professionalism and to promote the School's values, aims and objectives. Teachers are required to contribute to the total educational program of the school for the enrichment of the intellectual, creative, athletic and spiritual lives of students, both within and without the classroom environment, by maintaining relationships with students that are based on mutual respect and compassion and consistent with the policies and protocols of the school.

JOB AND PERSON SPECIFICATION

POSITION: TEACHER

SUMMARY OF DUTIES: The classroom teacher's primary responsibility is to teach and assess effectively in his/her academic area. Using a range of appropriate teaching and assessment strategies, the teacher is required to foster a learning environment that enables each girl to achieve her potential. Walford's teachers will also be required to contribute to the School's co-curricular program and pastoral care program.

JOB DESCRIPTION

TEACHING

- Preparation and delivery of high quality teaching programs in line with the school curriculum (International Baccalaureate/SACE)
- Use of a range of strategies to address students' individual learning needs
- Development and implementation of appropriate evaluation and assessment strategies and procedures
- Organisation of relevant materials and resources
- Co-operative planning and programming with other staff
- Contribution to the development, implementation and evaluation of curriculum

ADMINISTRATION

- Maintain relevant records and documentation
- Maintain accurate and up to date records of student assessment and progress
- Writing of reports
- Assist with the organisation of faculty and relevant school activities such as excursions, special events, competitions, etc

- Attend relevant meetings and functions
- Adhere to all school policies and procedures as outlined in the Staff Information Handbook

PASTORAL CARE

- Assume responsibility and concern for student welfare
- Promote positive attitudes amongst students through the pastoral care program
- Develop a safe and supportive school environment by reinforcing and following the school Behaviour Management Policy
- Respect the rights, dignity and worth of all members of the school community

COMMUNICATION

- Liaise with other staff as appropriate
- Engage in appropriate communication with parents
- Contribute, as appropriate, articles for the newsletter, Year Book and other publications

PROFESSIONAL DEVELOPMENT

- Participate in a program of professional review and continued professional learning
- Attendance at school staff professional development activities

CO-CURRICULAR ACTIVITIES

- Participation in the school's co-curricular program

OTHER

- Support the aims, values, ethos and philosophy of the School

Teachers may be required on occasions to carry out other duties in addition to those described.

PERSON SPECIFICATION

The successful candidate must be able to demonstrate:

- relevant curriculum knowledge
- relevant teaching experience
- knowledge of relevant pedagogy to meet the needs of students at the related level of schooling
- the ability to foster positive learning environments
- the ability to develop productive and co-operative working relationships with students, staff and parents
- a willingness to actively support the Christian ethos of the school
- a high level of competency in Information Technology.