

**Fee Schedule** 2019



# Walford

# Walford Early Learning Centre Fee Schedule 2019

The Walford ELC operates for 48 weeks of the year and is an approved child care provider. Eligible families can access the Australian Government Child Subsidy for assistance with ELC fees. (<https://www.mychild.gov.au/news/child-care-subsidy-online-assessment>)

## Annual Closure Period

The Walford ELC operates for 48 weeks of the year, public holidays excluded. In 2019 the ELC will be closed from Monday 17 December to Friday 11 January 2020.

PROGRAM	DAYS DURING SCHOOL TERM	TIME	FEE
Playgroup	Fridays (term time only)	10:00am to 11:30am	\$15.00 per session
<b>3 Year Old Program (Minimum 2 sessions per week)</b>			
Morning Session	Monday to Friday	8:30am to 11:30am	\$55.75 per session
Afternoon Session	Monday to Friday	12:15pm to 3:15pm	\$55.75 per session
<b>4 Year Old Program (Minimum 4 sessions per week)</b>			
Morning Session	Monday to Friday	8:30am to 11:30am	\$55.75 per session
Afternoon Session	Monday to Friday	12:15pm to 3:15pm	\$55.75 per session
<b>Discounted Weekly Fee</b>	<b>8 to 10 sessions per/wk</b>		\$445 per week
<b>Reception Ready Program</b>			
Full Time Term 3 and Term 4 only	Monday to Friday	8:30am to 3:15pm	\$7,595
<b>Term Time Extended Care</b>			
Mornings	Monday to Friday	7:00am to 8:30am	\$15.00 per session
Afternoons	Monday to Friday	3:15pm to 6:00pm	\$30.00 per session
Late Pick Up Fee			\$5.00 per minute
<b>School Holiday Care</b>			
Full Day	Monday to Friday	7:00am to 6:00pm	\$65.00 per day <small>Plus applicable excursion costs</small>
Late Pick Up Fee			\$5.00 per minute

**ELC Accounts** are generated monthly in advance with payment due within seven days. Invoices are sent from 'Xplor' via email.

## Method of Payment

Payment should be made via Direct Debit only from an authorised Bank Account or Credit Card. This is arranged through Ezidebit via 'Xplor'

## Walford Reception to Year 12 Fee Schedule 2019

The Walford Council of Governors has approved this Schedule of Fees for the 2019 School Year. Grants from Commonwealth and State Governments have been taken into account when determining school fees. The Council reserves the right to revise the fees at any time if necessary.

YEAR LEVEL	TUITION FEE	FIXED CHARGE	IB FEE	TOTAL
<b>Junior School</b>				
Reception	\$13,625	\$1,570		\$15,195
Years 1 & 2	\$14,555	\$1,585		\$16,140
Years 3 & 4	\$16,085	\$1,630		\$17,715
Year 5	\$17,605	\$1,925		\$19,530
<b>Middle School</b>				
Year 6	\$19,960	\$2,530		\$22,490
Year 7	\$19,960	\$1,840		\$21,800
Year 8 & 9	\$22,980	\$1,840		\$24,820
<b>Senior School</b>				
Year 10	\$24,850	\$1,995		\$26,845
Year 11 and 12 SACE	\$24,850	\$1,880		\$26,730
Year 11 IB	\$24,850	\$1,880	\$1,960	\$28,690
Year 12 IB	\$24,850	\$1,880	\$2,290	\$29,020
<b>Boarding House</b>				
Annual Boarding				\$23,090
Exeat Weekends				\$52 per day

### The Fixed Charge

The Fixed Charge is a compulsory fee that covers anticipated curriculum and student services costs including school camps, excursions and house dinners as well as consumable resources, 24/7 student accident insurance, the school magazine and Yearbook and the use of Walford property and facilities. Printing and Internet access quotas are included and these are set at generous levels to take into account requirements of specific year levels and curriculum subjects. The School reserves the right to charge for usage above quota allocations.

## Services and Items not Covered by Standard School Fees and Charges

### Application for Admission

A \$75 non-refundable fee applies when an application for admission is made to the School or the ELC. A reduced fee will apply for children and grandchildren of Walford Old Scholars and for siblings applying for admission at the same time.

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### Walford Enrolment Fee

A non-refundable Enrolment Fee of \$1,020 for the first child enrolled, and \$650 for siblings concurrently enrolled at the School applies on confirmation of enrolment and acceptance will only be finalised after the enrolment fee has been paid. This fee includes \$280 Life Membership of the Walford Old Scholars' Association when a student leaves the school.

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### ELC Enrolment Fee

A non-refundable fee of \$150 applies on confirmation of enrolment to the 3 and 4 year old programs. The Walford Enrolment Fee will be reduced by this amount for girls who subsequently enrol in the Walford Junior School.

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### Charges that are Dependent Upon Individual Circumstances

- **Books, Stationery and School Uniform Costs**  
School uniform costs and personal book and stationery needs are not covered by the fixed charge. While the school specifies the items that will be required, the total annual cost will differ between individual students.
  - **School Bus** charges for bus transportation to and from school.
  - **Individually arranged** musical instrument hire, music tuition and sport coaching.
  - **For boarding students** accommodation and meals in the Boarding House during exeat weekends.
  - **Extraordinary Activities** not currently covered by the fixed charge will be notified in advance of the charge appearing on the School Fee Account.
  - **Program Levies**  
Some co-curricular programs including, but not limited to, Rowing, Pedal Prix and Sailing are facilitated and partially supported through participation based levies. Students who elect to participate in these programs will be provided with further details during the year.
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## Goods and Services Tax (GST)

School fees and many associated charges do not attract GST. However, there are a small number of education related supplies that are subject to GST. The School will charge GST where applicable.

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## Fee Concessions

### Sibling Rebates

Children attending the School or ELC concurrently are entitled to the following discounts on the tuition fee component only:

- 10% for the second child in a family
  - 20% for the third child, and
  - 30% for the fourth child
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## Anglican Single Sex Schools' Sibling Discount

(Not applicable to Early Learning Centre)

The School offers an annual sibling discount to girls whose siblings attend either St Peter's College or St Peter's Girls School. Application forms detailing full terms and conditions are available from the Director of Admissions.

## Bursaries

Families experiencing short-term financial difficulties may apply to the Principal for a Bursary. These applications will be assessed and if approved will apply to the current year or the balance of the current year only. The maximum term of a Bursary is 12 months, unless a further period is approved subsequent to the lodgement of a new application. Application forms are available from the office of the Principal.

## Fees in Advance Discount

(not applicable to Early Learning Centre or to bursary arrangements)

**One Year:** A discount of 2.0% is applied if a full year's fees and fixed charges (including boarding fees, if applicable) are paid on or before 11 February 2019. All other charges incurred during the year will remain payable by the due date for each account. Further information will be provided on the Term 1 account.

**Two Years or More:** Enquiries regarding applicable discounts for tuition fees paid more than one year in advance should be directed to the Administration Office.

## Payment Terms and Conditions

Enrolment of a student at Walford constitutes acceptance of the following terms and conditions, which are supplementary to those set out in the Enrolment Acceptance.

## Payment Options and 2019 Due Dates for Payment

Tuition Fees and Fixed Charges are incurred on an annual basis with payment options as follows:

	ACCOUNT ISSUED	PAYABLE BY
<b>Annual (Tuition &amp; Fixed Charges Only)</b>		
Annual Tuition and Fixed Charges paid in full (2.0% discount applies)	14 January 2019	11 February 2019
<b>Instalment (Tuition, Fixed &amp; Sundry Charges)</b>		
First	14 January 2019	11 February 2019
Second	15 April 2019	13 May 2019
Third	1 July 2019	29 July 2019
Fourth	30 September 2019	28 October 2019
<b>Periodic Direct Debit (Tuition &amp; Fixed Only)</b>		
Tuition and Fixed Charges Only	14 January 2019	Regular instalments February to November inclusive

## **Responsibility for Payment of Accounts**

Responsibility for payment of accounts rests jointly and severally with the person(s) who signed the Walford enrolment form. If both parents signed the enrolment form one parent cannot remove themselves from the enrolment contract without consent from the School and the other parent. Unless agreed otherwise by the School the legal liability for fees remains in accordance with the enrolment form.

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## **Late Payment and Overdue Accounts**

Unless there is an agreed alternative payment arrangement in place an administration fee of \$50 will be applied to all accounts more than 7 days overdue. Accounts that are more than 30 days past the due date will be charged interest from the due date at the rate charged by the School's bankers for the overdraft facility, calculated on a daily basis.

The School is entitled to recover any costs and legal fees associated with collecting any outstanding amounts.

In persistent cases of non-payment of fees and charges the School maintains the right to suspend the enrolment of a student until the matter is satisfactorily resolved. Should you anticipate a problem with the payment of fees please contact the Business Director for a confidential discussion.

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## **Overdue Fees and Extra-Curricular Activities**

Unless there is an agreed payment arrangement in place, any student whose fees remain unpaid will be ineligible for participation in optional extra-curricular activities until the account is brought up to date. An extra-curricular activity does not refer to curriculum based excursions and activities but does refer to, for example, overseas tours or interstate sporting trips.

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**Holding Fee for Temporary Absence** There will be no remission of fees and charges for a student's temporary absence for any period of less than one term. For a temporary absence greater than this period and up to two term's duration, a holding fee will apply to preserve the student's position. The holding fee will be set at one term's tuition fee (at the rate applicable at the time of absence) payable in advance. Upon return to School one half of the holding fee will be credited to the student's account. Parents/ Guardians seeking consideration for a student's absence must apply in writing to the Principal.

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## **Notice Period for Termination of Enrolment from School and/or Boarding House or ELC**

Notice in writing must be given at least one full term in advance of the removal of a student from the School, from the Boarding House or from the ELC. In the event that such notice is not provided fees in lieu of notice will be charged and will include one full term's fees and charges (whether boarding, tuition or any other type of charge) at the rate applicable to the student at the time of removal. If the student is removed during school holiday time then the rate applicable during the preceding term will be applied. Fees in lieu of notice may be waived or varied under certain extenuating circumstances. All requests for fees to be waived must be forwarded in writing to the Principal who will refer them for decision to the Finance Committee of the School's Council of Governors.

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## **Voluntary Building Fund Donation**

Walford relies upon donations and fundraising to maintain, upgrade and further develop school buildings and facilities. The suggested \$125 per term per family tax-deductible voluntary donation to the Walford Building Fund will assist greatly in that regard and will be very much appreciated by the whole Walford community.

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## Methods of Payment

**BPay** This is the most cost effective and efficient method of payment and the one preferred by the School. Payments can be made from your cheque, savings or credit card account. The Biller Code to use is 6098 together with your account number, located on the top left corner of the fee statement.

**Credit Card** Fees may be paid by Mastercard, Visa or American Express. A surcharge of 1.1% will apply for all credit card payments not processed through BPay.

**Online Payment** Payment by credit card can now be made on line through NAB Transact, a secure online payment system available through the Walford Community Portal. To make a payment via NAB Transact simply log on to your account on the Portal and select the 'Finance' tab, then choose 'Make a Payment' and complete the details as requested by the system. Normal credit card surcharges will apply.

For assistance or more information please contact the Administration Office on 8373 0780.

**Direct Deposit** To the School's bank account BSB: 035 213 Account No: 271162. Please include your account number as a reference.

**By Post** Post your cheque or credit card details to Walford Anglican School for Girls Administration Office, PO Box 430 Unley 5061.

**In Person** The Administration Office will accept cash, cheque and EFTPOS payments on weekdays between 8.30am and 5.00pm.

**Periodical Payment** (not applicable to Early Learning Centre) The School offers a periodical instalment option for paying annual tuition fees and fixed charges. Periodical instalments are processed over ten months from February to November and can be made by direct debit to either a savings or credit card account. Please note that bank charges will apply for this service.

Should you wish to participate in the periodical payment scheme or you would like more information please contact the Administration Office on 8373 0780.



## Out of School Hours Care for Reception to Year 5 2019

The Walford OSHC is an approved child care provider. Eligible families can access the Australian Government Child Care Subsidy (CCS) (<https://www.mychild.gov.au/news/child-care-subsidy-online-assessment>)

PROGRAM	SESSION TIME	FEE PER SESSION
Before School Hours Care	7:00am to 8:30am	\$15.00
After School Hours Care	3:20pm to 6:00pm	\$30.00
School Holiday Program	7:00am to 6:00pm	\$65.00 Plus applicable excursion costs
Late Pick Up Fee		\$5.00 per minute



# Walford

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**Walford Anglican School for Girls Inc.**

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